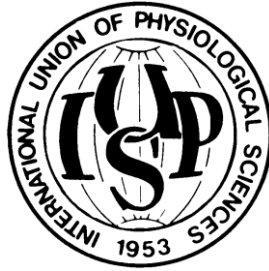


# INTERNATIONAL UNION OF PHYSIOLOGICAL SCIENCES

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Y. KURACHI, Japan, First Vice President  
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## IUPS Executive Committee Teleconference Meeting Agenda

*January 10, 2012*

**Present:** D. Noble, M. Gordon, P. Hunter, W. Boron, L. Price, D. Huffman

The meeting started at 12:30pm.

### **1. Approval of minutes of December 19, 2011 Executive Committee meeting**

The minutes were approved.

### **2. Website redesign – questions for Dale Huffman (attending meeting)**

D. Huffman, programmer for the Dept. of Physiology and Biophysics at Case Western Reserve University, answered questions about redesigning the IUPS website. Only public information will be shown on the website for security reasons. It will be possible to include a voting procedure. The members of the Executive Committee would have to give Dale a list of needs for the site so he could submit a total cost for the work. Alternately, he could work on an hourly basis and do incremental work with L. Price and ExCo. There would be testing before the site would be made public.

If D. Huffman were not able to continue working on the redesign, he would give all html to IUPS. Html for a site is something familiar to D. Noble and he would be able to apply it. The server needs to be in the U.S. instead of Slovenia. There was a question about whether or not the Case server could be used because there would be no monthly fee and it goes down for maintenance very infrequently. L. Price will have Morley Schwebel ask the Case attorney if this is possible.

The Executive Committee decided to have D. Huffman redesign the IUPS website. M. Gordon, W. Boron and L. Price will meet to determine the total amount in the budget for the redesign.

**Action:** L. Price will have Morley Schwebel ask the Case attorney if IUPS can use Case's server. M. Gordon, W. Boron and L. Price will meet to determine the total amount in the budget for the website redesign.

### 3. Letter to the president of TPS

- Thank him for the concern and interest The Physiological Society has in IUPS.
- Since there is an ongoing vote on the amendment, nothing can be done until the results are known. [52 for, 19 against]
- Any adhering body may give suggestions and they are welcomed. The General Assembly is an opportunity for delegates to submit ideas.
- The question of the balance of diversity on the Council did not seem to be addressed in the TPS proposal.

D. Noble has written the letter to TPS. The letter follows the bullet points shown above with an update about the amendment vote. In the letter it states that the main problem is those opposed to the amendment have not addressed what a better governance model would be. L. Price will put it on letterhead and send it to D. Noble for approval. She will send the email to Mike Spyer, president of TPS, with a cc to Jonathon Ashmore and Philip Wright. Along with the letter, the editorial for *Physiology* by D. Noble will also be attached to the email.

After reading the letter from TPS, P. Hunter asked what exactly the Society proposed. D. Noble explained that they want IUPS to adopt a system similar to theirs. Their system has the sections of the organization choosing the Council members. TPS doesn't understand why the commission chairs couldn't be the IUPS Council. D. Noble explained that the Nominating Committee is formed to make sure that the council members are balanced by area of interest, geographic area and gender. TPS, in talks with D. Noble, has suggested that perhaps balance would occur over time. D. Noble pointed out to them that as part of the ISPC, the IUPS Council needs to be balanced.

**Action:** L. Price will put the letter to TPS on letterhead and send it to D. Noble for approval. She will then send it and D. Noble's editorial as attachments on an email to Mike Spyer, president of TPS, with a cc to Jonathon Ashmore and Philip Wright.

### 4. GA board selection

"The 15 members of the first panel of Board members will be selected by the Executive Committee from the list of proposed Board members provided to the IUPS Manager during later 2010 and early 2011 by all adhering bodies to IUPS."

**Action:** L. Price will send an email to the adhering bodies which have not sent the name of an appointed representative for the Board. They will be asked to reply by February 1, 2012. The message will include the fact that the Board selection, initially made by the Executive Committee, will be guided by the need to make sure there is balance in areas of interest, geography and gender. After February 1, L. Price will send a list of all the appointed representatives to ExCo.

## 5. New countdown for 2013 Congress

A new countdown schedule needs to be generated.

**Action:** L. Price will send a simplified schedule to ExCo for their input.

## 6. ISPC quarterly report

"From the date of this contract until such time as the 37th IUPS Congress accounts have been fully audited, TPS will provide a quarterly report to the executive of IUPS on the progress of the planning, development, and management of the 37th IUPS Congress."

No quarterly report has been sent to IUPS from ISPC.

**Action:** L. Price will email D. Eisner and N. Boross-Toby asking about the quarterly report.

## 7. Meeting of ExCo at March ISPC

There will be no ExCo meeting at the March ISPC meeting. The ExCo will continue to have teleconference meetings. A date and time for the March teleconference will be scheduled.

## 8. *Physiology* Joint Managing Board meeting at EB meeting

P. Hunter says a meeting of the Joint Managing Board has already been arranged. T. Wang, IUPS representative on the board will attend along with P. Hunter. It was noted that W. Boron, editor of *Physiology*, needs to be there along with M. Frank, G. Sieck, and ex-officio member, M. Gordon. P. Hunter will check about the meeting that is being planned. He will request that information about the date, time and place of the JMB meeting be sent to those who have not received it.

**Action:** P. Hunter will get information about planned JMB and ask that it be sent to W. Boron, M. Frank, G. Sieck and M. Gordon

## 9. Reports by L. Price

- a. USNC dues – Dues have been received from APS (\$20,785) and BMES (\$2,000). The U.S. societies who have not sent dues are Microcirc (\$1,500), SGP (\$2,000), and SICB (\$1,000). M. Frank requested a list of the organizations which agreed to be part of the UNC so he can start organizing it.
- b. Switch from Merrill Lynch to USB – L. Price will be meeting with Chad Cohen, the former investment banker for IUPS. He would like IUPS to change to UBS which is the bank he now works for. Leslie will ask about the layout of the statements, the information on the transfers coming into the account and the setting up of a euro account in UBS in Switzerland with a manager who speaks English and has an email.

- c. 16<sup>th</sup> IUFOST World Congress – L. Price sent a letter to the commission chairs asking for suggestions for speakers at the Congress. Three names were received from T. Wang and C. McMillan will also be sending names.
- d. African physiologists' meeting at Congress – L. Price will contact APS, TPS, SEB and SDP and ask if they will email a message from IUPS to their African members. The message will announce that there will be a meeting of African physiologists at the Congress in order to talk about developing an African physiological society. The names of those who will attend the Congress need to be available for the March ISPC meeting. L. Price will talk to N. Boross-Toby about space in the convention center for the African meeting.
- e. Upgrade status of CAPS – X. Wang asked how CAPS can upgrade from Category 4 to Category 5. In order to get five voting delegates for the General Assembly, CAPS must increase their dues as they see fit. L. Price will send X. Wang the number of members and amount of dues for the other Category 5 countries to help them determine how much in funds they would like to contribute to IUPS in 2012. IUPS would be happy to raise the category for CAPS.

**10. Action items from Council 2011 [tabled until February meeting]**

- a. Council members will think about ways IUPS can advertise. A slogan under the logo needs to be written. The Executive Committee will write a short, clear mission statement and send it to Council for comments and approval.
- b. A fund raising committee should be activated under M. Gordon's supervision. IUPS needs a committee of three people to continuously work on raising money. Council members were asked to consider being on the committee.

**11. Other business**

M. Gordon reported that the IRS is doing an audit on IUPS. He reminded the ExCo that the treasurer should always be American. The Nominating Committee needs to know this. IUPS also needs its accountant to be in U.S.

The meeting ended at 2:20pm

Respectfully submitted,

Leslie Price