

INTERNATIONAL UNION OF PHYSIOLOGICAL SCIENCES

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IUPS Executive Committee

April 29, 2014

10:30am – 12 noon

Laguna Room, San Diego Marriott Marquis

Agenda

Present: D. Noble, J. Chan (chairing), P. Hansen, W. Boron, P. Wagner, B. Machado

1. Report on 2017 Congress from B. Machado

B. Machado gave a report on the planning of the 2017 Congress in Rio de Janeiro, Brazil. He said the most important outcome is that the amount of the registration fee makes it possible for physiologists from all over the world to attend.

If a plenary or keynote speaker does not have any other financial support, the American Physiological Society will pay up to \$4000. The International Scientific Planning Committee would make the decision to offer a grant. Some speakers will be funded more than others. A draft of the IUPS/SBFiS contract will be sent by Brazil in the next few weeks with a signed copy by the end of June 2014. Ten percent of the registration fees will be given to IUPS to use for young scientists to attend the 2021 Congress in China.

There is a need to look at the costs of symposia and different scenarios. In principal, there will be 64 speakers. It was suggested that if IUPS and SBFS start looking for money now and do not have enough, the ISPC will invite fewer speakers. The ISPC will be composed of 12 people from South America. B. Machado will send the list of names to L. Price. IUPS will give 12 names for the ISPC. There may have to be more than 12 in order to include the commission chairs, officers and council members. IUPS will work on the numbers. P. Hansen will give input about the commission chairs. The first face-to-face meeting of the ISPC will be in August 2015 in Rio. Plans for the next 18 months will be shown on a time line and sent to L. Price along with a schedule of events for each day of the congress.

In July 2014, SBiFS will start asking for abstracts. October and November will be used to decide the keynote speakers. The ISPC co-chairs, W. Boron and B. Machado will discuss the criteria for symposia. P. Hansen, 2nd VP, will be in charge of commissions and committees ideas for speakers.

Action: B. Machado will send the list of names for the ISPC to L. Price plus a time line for the next 18 months and a schedule of events for each day of the congress.

2. Financial report

a. Update on draft dues structure

P. Wagner, Treasurer, reported that he and M. Spyer, chair of the BGA, are using data from the physiological societies, World Bank numbers and current dues in order to make models for a new dues structure. They have looked at the unsuccessful tries by M. Gordon, the previous Treasurer, and will correspond with him for information. W. Boron suggested that the new dues structure be implemented in incremental changes. P. Wagner noted that 80% of the IUPS budget comes from dues.

Action: P. Wagner will contact M. Gordon about draft dues structure.

b. Report on March income and expenses

P. Wagner said that IUPS is not at risk in terms of investments. He sees the need to subdivide the funds into two accounts, checking and savings. He will talk to Chad Cohen at UBS about doing that. D. Noble supports this idea because it will be helpful for fundraising. P. Wagner noted the need to develop a single page monthly report with one column showing the amount allocated for each item in the annual budget and another column showing how much has been spent up to the month of that report. L. Price will draft a report and send to P. Wagner for his approval.

Action: L. Price will send P. Wagner a preliminary report for the month of April.

c. Report on UCLA refund

P. Wagner reported that the funds from an account at UCLA, which was set up by M. Gordon, has been closed. A check was sent to IUPS in the amount of \$1,723.99.

d. Approval of 2014 budget

It was noted that there was no line item for Commissions or Inter-Union activities in the budget. W. Boron and L. Price will locate any discussion by ExCo or Council indicating funds to eventually be given for specific items not on the 2014 budget. When a list is completed, the ExCo will decide if they should be added to the budget or not. P. Wagner would like to build up some equity before the 2017 Congress. P. Hansen noted that even though money has been available to the commissions for activities, they have never used it. W. Boron said the commissions have not been active for quite a while.

Action: L. Price and W. Boron will make a list of items that might be added to the budget.

e. Written funding policy

The following will be put on the IUPS website: “It is the policy of IUPS not to grant requests for financial support for individual scientists at any career stage for any purpose.”

A request was received from Andrea Fuller and Tobias Wang to support “5th International Symposium on the Physiology and Pharmacology of Temperature Regulation” to be held in South Africa in September 2014 (J. Chan suggested 5,000 USD to make up the shortage.)

P. Hansen explained that the Education Committee uses a very clear request procedure. The Commissions need to have a proper provision for funding requests also. She can revise the template to work for those groups. P. Wagner will contact T. Wang to let him know his request is being discussed and will send all the information he received from Tobias to the other ExCo members.

Action: P. Wagner will contact T. Wang to let him know his request is being discussed and will send all the information he received from Tobias to the other ExCo members.

f. Draft of a formal, written investment policy

P. Wagner remarked it can be a one sentence policy about market risk. “The IUPS funds will be invested conservatively with low risk tolerance, shielding them from market downturns at the expense of limited gains when the markets rise.”

3. Specific assignments of 2nd VP as liaison to Commissions and Committees

Two of outgoing commission chairs ask for name changes for the Commissions. P. Hansen remarked that IUPS needs a policy for requesting a name change and that it should be approved by Council. There may need to be fewer commissions in the future requested through year end report; need to acknowledge their requests

4. Specific assignments of 1st VP as liaison to Board of the General Assembly

J. Chan will report on BGA meetings as they occur. D. Noble suggested seeing how the the group evolves without establishing a formal relationship for the 1st Vice President. P. Hunter thought an organization chart would be helpful.

5. Website

W. Boron suggested that a new tab labeled “Policies” be added. Under this heading would be policies on requests for financial support (both individual and societal), scientific meeting endorsement and dues.

6. Developing programs to be funded with help from future Fundraising Committee

P. Wagner remarked that IUPS needs to develop programs before asking for funds

7. Face-to-face meeting in Oxford (Oct. 8-9, 2014)

Tuesday, Oct. 7 - arrive

Wed, Oct. 8 - first day of ExCo

Thursday, Oct. 9 - second day of ExCo

Friday, Oct. 10 – depart

Everyone should arrive at least by Oct. 7.

8. Other business

P. Hansen reported that the Education Committee will be giving partial funding for the Nigerian meeting based on how much the group can raise. Their information says that a grant request was submitted to APS for \$7,500, but APS was contacted by P. Hansen, they said the Nigerians requested \$130,000.