

INTERNATIONAL UNION OF PHYSIOLOGICAL SCIENCES

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IUPS Executive Committee Teleconference Meeting Minutes

January 5, 2016

*Present: J. Chan, P. Hansen, W. Boron, P. Wagner, S. Webster
With Regrets: D. Noble*

1. Review of Action Items from Dec 15 meeting

- a. S. Webster to post December 15 minutes to IUPS website, and distribute to Council.

The minutes were posted to the IUPS website, and distributed.

- b. P. Wagner to draft letter to member societies who did not pay their 2015 dues to remind them of the December 31 due date.

P. Wagner and W. Boron drafted the letter, distributed by S. Webster. S. Webster reported that approximately six societies had answered. Several of the respondents provided proof they had paid their dues. Upon investigation, it was revealed that funds submitted in Euros were being put in a commodities fund separate from the rest of the IUPS account. IUPS's account representative from UBS transferred the money to the primary account. S. Webster is still waiting on information from C. Cohen about what deposits were made into the account, so he can determine who has paid their dues.

- c. P. Hansen to request R. Carroll to submit Education Committee budget to P. Wagner and S. Webster

R. Carroll submitted the Education Committee budget to P. Wagner and S. Webster. S. Webster added it to the budget. P. Wagner stated that the budget will be finalized once the amounts of the various funds is determined.

- d. S. Webster to contact IUPS's financial advisors to assess the status of the Endowed Funds and Education Committee.

S. Webster reported that S. Ostiller had answered his email, and would have an answer for him by the end of the week.

- e. D. Noble and P. Wagner to arrange discussion of the dues revision model with P. Molina from APS, R. Vaughan-Jones from PhysSoc, and M. Spyer.

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P. Wagner stated that he needed to speak with M. Spyer before proceeding on. S. Webster reported that M. Spyer did not receive P. Wagner's letter, so he re-sent it.

f. S. Webster to arrange for ExCo to meet at EB 2016.

S. Webster made arrangements for ExCo to meet on Saturday, April 2nd at the Marriot adjacent to the San Diego Convention Center where EB would be held. He reported that the hotel would charge \$450 for the use of a projector and screen for the day. He asked P. Wagner if he would be able to borrow a projector from UCSD. P. Wagner stated that he would ask. W. Boron stated that he was also look into borrowing a projector from his department.

g. S. Webster to contact M. Spyer for BGA's appointments of the members of the Nominating Committee.

S. Webster reported that M. Spyer promised to get back to him regarding the BGA.

2. Approval of Minutes from December 15 meeting

The minutes were approved with no changes. S. Webster is to post them on the IUPS website and distribute to Council.

3. IBRO joint activities with IUPS (email from Pierre Magistretti)

4. IUPS submitting symposium for IUPHAR Congress in 2018

J. Chan submitted proposals from IBRO and IUPHAR for IUPS to participate in their upcoming events. W. Boron stated that this could be an excellent opportunity to involve them in other BioUnion activities, as well as IUPS-2017. P. Hansen asked where the funding for IUPS's participation would come from. W. Boron stated there was \$5,000/year for inter-union activities in the budget. He stated his enthusiasm for increased activities between the unions.

5. IUPS Finances

a. ICLAS Dues

S. Webster reported that with the Euro drawing close to parity with the US Dollar, there was no reason to hold off paying. He was authorized to pay IUPS's dues to ICLAS.

b. 2016 Budget

S. Webster made the previously requested changes to the 2016 general IUPS Budget, and submitted it to ExCo. It was accepted with no further changes. P. Wagner stated that the Education Committee fund needed to be determined before the education subcomponent of the budget was complete.

c. 2016 Invoices

S. Webster provided the templates for the 2016 dues invoices. He added a box under the logo showing the updated due date. W. Boron suggested including language in the invoice cover letter detailing the changes to the dues structure and remittance date.

d. Dues Revision

P. Wagner stated he needed to speak to M. Spyer before moving on with the dues revision process. M. Spyer promised to read P. Wagner's letter and get back to him.

6. Any Other New Business

W. Boron asked about the status of the Nominating Committee. He stated that it would have to take any Constitutional and By Laws Amendments into account when nominating new Council members. He proposed creating a sub-committee comprised of D. Noble, P. Hansen, and himself to discuss the amendments at the earliest possible date. He stated that by the EB meeting in early April, ExCo should be able to finalize any changes to the Constitution and By Laws.

P. Hansen asked how the regional federations (e.g. FAOPS) were considered in the BGA's regionalism proposal. S. Webster stated that the proposal was an internal reorganization, and the federations were not included. J. Chan expressed her concern that the federations were not considered.

Action Items

1. S. Webster to post minutes of the December 15th meeting to the IUPS website, and distribute them to Council. (complete)
2. P. Wagner and S. Webster to inquire about borrowing a projector from their respective departments to use at the ExCo meeting in San Diego.
3. S. Webster to pay IUPS's dues to ICLAS.
4. S. Webster to include language in invoice cover letter detailing changes to dues structure and remittance date, then submit to ExCo for approval. (complete)
5. D. Noble, P. Hansen, and W. Boron to meet telephonically to discuss potential changes to the IUPS Constitution.
6. When M. Spyer responds to the dues revision proposal, next steps need to be determined