

INTERNATIONAL UNION OF PHYSIOLOGICAL SCIENCES

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IUPS Executive Committee Meeting Hyatt McCormick Place Chicago, United States April 22, 2017

Minutes

Present: D. Noble, J. Chan, P. Hansen, W. Boron, P. Wagner, S. Webster

1. Approval of meeting minutes for April 11 meeting

The April 11 meeting minutes were not yet completed.

2. BGA Document

J. Chan provided a summary of the process of creating the BGA Report. So far, 27 member societies had responded to the survey, and most of the IUPS Commission and Committee chairs had submitted essays for the report. D. Noble stated that he had received a first draft of the report, and felt it was a great start. S. Webster reported that S. Barman was currently editing the document, and was currently in town for EB. D. Noble asked S. Webster to set up a meeting with her, possibly during lunch.

After their lunch meeting, D. Noble reported that S. Barman had spent the last few days working on the Report. She would send the ExCo her draft as soon as it was completed. D. Noble proposed that ExCo send an official thanks from ExCo to J. Sengupta and S. Barman for their work on the report.

3. J Sengupta ADI Letter

D. Noble reported that J. Sengupta had requested that ExCo write a letter of support for her to attend IUPS-2017. She is planning on petitioning ADInstruments for travel support for the meeting. P. Wagner stated that ADI was a great partner, especially with the education committee, and he felt this would be a violation of the trust between them and IUPS.

D. Noble offered to write a letter to J. Sengupta to express his regret that they would be unable to help her with ADI.

4. ExCo/Council/GA Meeting Agenda

P. Wagner proposed that rather than focus on the individual agendas for the meetings preceding IUPS-2017, ExCo should focus on the “meta agenda” of tasks to be completed beforehand. This would include officer reports (President, Treasurer, Secretary-General), and meetings between the incoming and outgoing ExCo and Council. One topic to discuss will be the future of the IUPS Manager’s office.

W. Boron stated that one topic for the GA was the matter of BGA's recruitment procedure. S. Webster stated that under its current bylaws, BGA is responsible for renewing their rolls. W. Boron felt that this was unacceptable, and there needed to be some sort of check and balance. D. Noble suggested that the Nominations Committee approve of any nominees to BGA. S. Webster suggested that any changes to the BGA bylaws be submitted to the BGA for comment and revision before being submitted to the GA. P. Wagner stated that it must be seen as an increase in checks and balances, rather than a "power grab"

5. SBFis Meeting (2:00 pm)

V. Antunes presented a report to ExCo on behalf of SBFis. He stated that the Riocentro conference center was officially paid off. He stated that paying off the convention center early allowed SBFis to relieve some of its tax burden. He stated that the total cost includes the space, electricity, and air conditioning. It does not include a/v equipment or any extras.

V. Antunes stated that SBFis's registration goal is 2,000 paid attendees. As of the meeting, there were approximately 700 registrations. SBFis was facing a \$139k debt for hosting the congress, and that was assuming 1800 registrations. He stated that APS had an advertising slide to show before symposia, but M. Frank could not guarantee that it would be shown.

W. Boron asked about other potential sources of funding for the Congress. B. Machado stated that they had applied for two more government grants, and expected to hear back in the next month. W. Boron asked about the possibility for SBFis to accept late breaking abstracts. V. Antunes stated that SBFis will, but late abstracts are only expected to make up 5% of the total.

6. IUPS Travel Awards Grading Criteria

S. Webster presented ExCo with his draft registration form, which they edited. S. Webster was directed to assign commission and committee assignments for the applications.

7. *Physiome* Journal

D. Noble and W. Boron provided a report on the status of the *Physiome* journal. D. Noble reported that the Managing Board of the journal will be made up of himself, W. Boron, P. Hunter, S. Olmholt, and A. McCulloch. D. Noble also reported that he and W. Boron had discussed the role of the Editorial Board of the Journal, which will be to provide commentaries on the models, as well as beta test the website when it is ready. P. Wagner stressed the necessity of having a business model going forward.

Action Items

1. S. Webster to complete April 11 minutes and submit to ExCo for review.
2. D. Noble to send official thank you to J. Sengupta and S. Barman for their work on State of Physiology Report.
3. D. Noble to write to J. Sengupta stating that ExCo cannot offer a letter of support for her request of travel support from ADI.
4. S. Webster to assign commissions and committees to Travel Award applications.