

INTERNATIONAL UNION OF PHYSIOLOGICAL SCIENCES

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IUPS Executive Committee Teleconference Meeting Minutes

February 13, 2019

Present: J. Chan, S. Wray, P. Hunter, U. Pohl, P. Molina, S. Webster

1. Approval of November meeting minutes

The minutes were approved. S. Webster was instructed to consult with U. Pohl about redacting confidential information from the minutes before posting them online.

2. Short Officer Reports

a. Manager

S. Webster reported on his activities since November. He reported that he has updated the listing of member society contacts, with assistance from the BGA. He stated that S. Elias from BGA was able to provide him with the contact information of several African societies that were not members of IUPS. J. Chan asked S. Webster to set up meetings between the ExCo and BGA, or at least the Chair and Vice Chair, to receive a status report on the 2021 BGA Report.

b. Treasurer

P. Molina gave a report on the union's finances.

c. 1st Vice President

S. Wray introduced her letter of invitation for potential "Founding Fellows" of the IUPS Academy of Physiology. She stated that IUPS Fellows would be physiologists who had made a strong contribution to the science, and would serve as worldwide ambassadors of the IUPS. She suggested that the first class of "Founding Fellows" be by invitation, and future classes of Fellows be by outside nomination. P. Molina stated that she will be attending a meeting of a committee to revise the APS by-laws in March, and the APS Fellows program will be discussed. She stated that she will report back on the committee's findings.

She also gave an update on the initiative to update the Union's website. She reported that she had a quote from a web company, which she will forward to U. Pohl and S. Webster. U. Pohl stated that the new website should be modular, and owned in its entirety by the IUPS. It should include a "members' area" and links to other physiological societies.

d. Secretary-General

U. Pohl gave updates on the contract with CAPS for the 2021 Congress. J. Chan asked S. Webster to arrange a teleconference meeting between herself, U. Pohl, and JF Li to discuss the contract. S. Webster will forward the contract to ExCo, with changes from prior versions noted, by the end of the week.

P. Molina asked when the first meeting of the ISPC was to be held. J. Chan stated that the current date was tentatively set for the second week of October 2019. This meeting will be just have the ExCo in attendance, with the rest of the ISPC contingent participating telephonically. She stated the contract needed to be modified to stipulate who was paying for the ExCo's travel. She stated that CAPS acknowledged the oversight in the contract when they submitted their revision. U. Pohl is in the process of writing a letter to Council, informing them of the progress.

U. Pohl asked S. Webster to coordinate meetings between himself, J. Chan, and representatives from APS and SPS, similar in structure to the upcoming meeting with Physoc. J. Chan suggested the two of them send S. Webster their availabilities, so he can make the arrangements.

3. ExCo/Physoc Teleconference Meeting on February 15th

J. Chan reviewed the agenda items for the upcoming meeting with Physoc. These included IUPS serving as a "broker" between societies and regions, the 2021 Congress, and other common interests regarding the development of physiology worldwide. S. Wray suggested asking Physoc for their agenda items ahead of the discussion as well.

4. IUPS-2021 International Advisory Committee

J. Chan explained that setting up an International Advisory Committee was an idea from CAPS to supervise the preparation and operation of IUPS-2021. S. Webster stated that for IUPS-2017, there was no IAC, but W. Boron (then co-chair of the ISPC) held regular meetings with SBFis to keep abreast of the preparations. P. Molina stated that adding an additional committee to the planning of the Congress was not needed, and would add too much complexity. P. Hunter and S. Wray agreed. J. Chan would send a note to CAPS letting them know ExCo's opinion.

5. Publications Advisory Committee report

S. Webster gave a brief report on the activity of the Publications Advisory Committee. He stated that W. Boron met via teleconference with a representative with Elsevier about a potential IUPS book series. This could take the form of a one-time series of books on physiology, a yearly physiological review, or a combination of both. The representative from Elsevier promised to send a proposal to W. Boron and S. Webster for review by the PAC.

Action Items

1. U. Pohl to review November 2018 minutes for confidential information
2. S. Webster to invite BGA to next ExCo meeting
3. J. Chan and U. Pohl to send S. Webster their open dates for teleconference meetings with CAPS, APS, and SPS.
4. P. Molina to incorporate ExCo's suggestions into dues calculations
5. J. Chan to inform CAPS on ExCo's decision on the proposed International Advisory Committee