

INTERNATIONAL UNION OF PHYSIOLOGICAL SCIENCES

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IUPS Executive Committee Teleconference Meeting

June 14, 2019

Minutes

Present: J. Chan, S. Wray, P. Hunter, U. Pohl, P. Molina, S. Webster

1. Confirmation of minutes from February 12 meeting

The minutes were confirmed. S. Webster was instructed to post them on the IUPS website.

2. Short reports on current activities

a. Manager

S. Webster reported on his activities since the last meeting. He has been working with the BGA to get out the questionnaire for the 2021 IUPS-BGA Report, he has been continuing work in keeping the IUPS website up to date, and has been working with CAPS to make arrangements for the first ISPC meeting. He has also been coordinating with U. Pohl and YS Chan to re-release the first call for plenaries and keynotes.

b. 1st Vice President

S. Wray has been liaising with BGA as they work on the 2021 report. She reported that she had been named the Editor in Chief of a new Elsevier journal. She noted that IUPS does not have a publishing sponsor, and floated the idea that her contact with Elsevier might lead to something.

c. 2nd Vice President

P. Hunter reported on the progress on the *Physiome* journal. He reported that several key steps involving the submission system and templates had been completed. He stated that he will be meeting with W. Boron and the rest of the Publications Advisory Committee in early July to discuss the business plan. He stated that the journal needs more papers for its launch, and will be advertising in other journals starting next month.

d. Treasurer

P. Molina reported that C. Ball had been sending ExCo monthly finance reports. She reported that the contact list was still an issue, in that dues invoices were still being sent out to the wrong person. She

instructed S. Webster to double check the contact list. She reported that the IUPS awarded five Travel Awards for attendees of the 2019 PanAm Congress. She and C. Ball were working on getting the information for wire transfers to the awardees.

3. Report on PanAm meeting in Cuba

P. Molina reported on her participation in the PanAm meeting in Havana, Cuba. J. Chan stated that the next PanAm Congress will be in Chile. P. Molina speculated that with Chile's proximity to Brazil, more scientists would be able to attend. J. Chan stated that while IUPS deferred to regional organizers, but might consider taking a more active role in promoting IUPS in future congresses.

U. Pohl asked if IUPS missed anything in promoting this meeting. P. Molina stated that IUPS does not have much of a presence in Latin America, and is not very responsive to its needs.

4. New membership dues proposal

P. Molina reported that work was continuing on the proposal for revised membership dues. So far, the proposal had been well received by those that have seen it. U. Pohl provided an update on the Scandinavian Physiological Society. He stated that the four Scandinavian societies, Denmark, Sweden, Finland, and Norway, would be paying their dues as a unit, rather than individually. He reported that he had spoken to P. Bie about the new arrangement, but had not been able to contact T. Wang.

U. Pohl suggested presenting the new dues arrangement to SPS in July. P. Molina stated that the new dues should be reviewed and approved by the BGA before being released to member societies. J. Chan offered to present the dues proposal to the BGA for their next meeting in August.

5. Report on BGA activities

S. Wray and S. Webster gave an update on the 2021 BGA report. He reported that the questionnaire had been successfully transmitted to all of the IUPS's member societies, including some in Africa that are not members. S. Wray reported that they were collecting photos to include in the report.

J. Chan asked about printing the 2021 report. She noted that Physoc had contributed its in-house graphic design office for the 2017 report. She stated that she will contact CAPS to ask about contributing to the report in a similar manner.

6. Report on contacts with societies

J. Chan reported that she met individually with representatives from Physoc, JPS, and S. Steen from APS. They discussed how IUPS could serve as a broker between Physoc and smaller societies around the world. U. Pohl stated that in his meeting with societies, they expect very little from IUPS. S. Steen implied that all future money would need to be justified, and that data would need to be presented to justify the existence of IUPS.

U. Pohl suggested bringing together the presidents of the five or six larger societies for a meeting separate from the GA at the next Congress. P. Molina stated that this was an excellent idea, and getting everyone on the same page would help define IUPS for the future. The ExCo were all instructed to draft proposals for a larger meeting at a suitable large event, such as EB or Europhysiology. IUPS-2021 was deemed too long to wait to hold the meeting. J. Chan stated that IUPS must work fast if they want to hold a large meeting at EB in April 2020.

7. IUPS-2021, Beijing

U. Pohl stated that the contract for IUPS-2021 was nearly finalized, and expected it to be ready to be signed by the end of the year. He reported that the results so far for the call for plenaries and

keynotes were not what they were hoping. He and YS Chan sent out personalized notes to several key society presidents, and extended the deadline to July.

U. Pohl stated that for the initial ISPC meeting, all the nominees should be listed in an excel spreadsheet, and transmitted to the ISPC some time before the meeting. This would give the absent members time to review the proposals, and rank their choices. J. Chan suggested the ExCo stay an extra day in Beijing to hold an in-person meeting, and to inspect the Congress venue. ExCo decided to stay an additional day after the main ISPC meeting.

8. IUPS Academy

U. Pohl stated that IUPS needed to reactivate the IUPS Academy. He suggested that S. Wray draft a letter to the physiological community to submit nominations for fellows. ExCo was instructed to forward nominees to S. Webster for the “Inaugural Class” for discussion at its next meeting.

9. New website

U. Pohl reported that he was in contact with a company in Munich to revise the IUPS website. He stated that he wants a company that he can see face to face. He will forward the proposal for ExCo’s comments.

10. Publications Advisory Committee

U. Pohl reported that he had spoken to W. Boron on the progress of the IUPS Publications Advisory Committee. He reported that Elsevier had approached IUPS with an offer to produce a monograph, either annually, or semi-annually. He said the proceeds would not be much, perhaps four thousand Euros a year. He also reported that the Publications Advisory Committee was working on business and technical plans for *Physiome*. He suggested W. Boron participate in the next ExCo meeting to report on the committee’s progress.

11. ADInstruments

J. Chan reported on the progress in negotiating a sponsorship arrangement with ADInstruments. She said the proposal was not appropriate for IUPS yet, IUPS was still interested. She will work with R. Carroll and T. MacKnight to see if an agreement can be reached.

12. Future meetings and Any Other Business

S. Webster will send out a Doodle poll to determine the date of the next ExCo meeting in late July/early August.

Action Items

1. S. Webster to post February 12 meeting minutes on IUPS website.
2. J. Chan and U. Pohl (P. Molina?) to participate in August 7 BGA meeting to discuss dues revision proposal.
3. ExCo to prepare proposals to host president’s meeting at 2020 EB or Europhysiology meeting
4. S. Wray to draft letter soliciting nominees to IUPS Academy.
5. ExCo to send “Inaugural Class” nominees to S. Webster
6. U. Pohl to forward website proposal to ExCo.
7. S. Webster to send Doodle poll to ExCo and W. Boron to set next meeting.
8. S. Webster to send a reminder on items 3 and 5 to ExCo members on 7/20.