

INTERNATIONAL UNION OF PHYSIOLOGICAL SCIENCES

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TOBIAS WANG, Denmark

IUPS Executive Committee Teleconference Meeting Minutes

December 3, 2012

Present: D. Noble, P. Hunter, W. Boron, M. Gordon,

The meeting started at 2:00pm.

1. Approval of minutes of October 19, 2012 Executive Committee meeting

The minutes were approved.

2. IUPS participation in Congress travel program

Malcolm will talk to Nick about TPS paying for discounted rooms for the Executive Committee and Council

3. Board of the General Assembly

Action: P. Hunter will write a cover letter to the BGA. L. Price will send it along with the draft bylaws to the Board. She will also coordinate a meeting(s) of the members before the end of 2012.

4. New website

[A rough mock-up of the website can be seen at tell.case.edu]

5. Nominating Committee

M. Gordon, chair of the Nominating Committee, will contact the candidate for First Vice President, Julie Chan, about her responsibility for the Commissions and the Board of the General Assembly. The Board of the General Assembly will need to elect someone to replace Julie Chan. M. Gordon went over the list of candidates selected by the Committee. There were also several suggestions from the meeting. It was recommended that a new position of Secretary General – elect be created in order to provide continuity in the Executive Committee. This would require a constitutional amendment. There was also a recommendation to write job descriptions for all positions: President, 1st Vice President, 2nd Vice President, Secretary General, Treasurer, Council member, Commission chair and Board of the General Assembly member. It was also recommended that there be a

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uniform application process with an application form including a photo. D. Noble will write a thank you letter to the members of the Nominating Committee for their work.

Action: M. Gordon will contact Julie Chan about her responsibilities as First Vice President. D. Noble will send a thank you letter to each of the Nominating Committee members.

6. Other business

M. Gordon, Treasurer, asked if IUPS should request a formal audit of the books for *Physiology*. He had talked to P. Hunter and T. Wang who are the IUPS representatives on the Joint Managing Board. They will make an inquiry about IUPS sending APS \$15,000 per year for the maintenance of the journal. M. Gordon will get quotations from both Bob Price, APS auditor and Steve Ostiller, IUPS auditor. It was agreed that the report needs to include information relevant to IUPS interests. If the report shows that joint ownership is not profitable for IUPS, then it must be decided what to do next. Any raising of issues must be nonconfrontational. The funds should be presented to APS as new income to reduce the reliance on dues.

Action: M. Gordon will get quotes from Bob Price and Steve Ostiller for conducting an audit of *Physiology* books.

The Membership Committee would like Sue Orsoni to attend the 2013 Congress so they may have a face-to-face meeting. The request was tabled until the next ExCo meeting.

D. Noble reported that he is going to contact the chairman of the Hundai Development Committee to ask if he is still willing to supply funds for N. Korea physiologists to attend the 2013 Congress. The Bangladesh donor said he will contact the Bangladesh Physiology Society.

The meeting closed at 3:30pm.

Respectfully submitted,
Leslie Price