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The Physiological Society of Sri Lanka (PSSL)

Office: Department of Physiology, Faculty of Medicine, University of Colombo

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(ext 203)

15.06.2017

Dr. Saeed Semnanian
Chair, Membership Committee
Department of Physiology
Tarbiat Modares University
P.O. Box 14115-116
Tehran, Iran
Dear Dr. Semnanian,

Application for IUPS membership under the Adhering Body category

As President of the Physiological Society of Sri Lanka, I would like to apply for membership in the International Union of Physiological Sciences. As such we are prepared to pay yearly dues which we will arrange with the IUPS Treasurer based on the size of our society. We understand that the amount we pay in dues will be determined by the number of delegates we can send to the General Assembly.

We have attached a copy of our constitution and a list of our officers with their addresses, phone numbers and email addresses. We currently have 47 active members in our Society.

Thank you for considering the Physiological Society of Sri Lanka as a member of IUPS. We look forward to hearing from you regarding our request.

Sincerely,

Prof. K.G Somasiri
President
Physiological Society of Sri Lanka

CONSTITUTION

1. NAME : **THE PHYSIOLOGICAL SOCIETY OF SRI LANKA**

2. OBJECTIVES :

- 2.1 To promote fellowship among the physiologist in all fields of Science.
- 2.2 To improve the teaching of Physiology
- 2.3 To encourage and support research in Physiology
- 2.4 To help dissemination of knowledge in various aspects of Physiology
- 2.5 To promote involvement of Physiologists in community development

3. MEMBERSHIP

Six categories

3.1 Founder Members

: those who were present at the inaugural meeting

3.2 Life Members

: those who have been so accepted by an Annual General Meeting of the Society

3.3 Student Members

: those who were/are students of Physiology

3.4 Corporate Members

: organizations and or associations

3.5 Session Members

: those who register at an Annual Meeting of the Society

3.6 Honorary Members

: those who have been so accepted by an Annual General Meeting of the Society

4 ELECTION TO MEMBERSHIP

- 4.1 All categories of Members shall become Members only after election to Membership by the Executive Committee.

The Executive Committee shall decide upon the procedures it will adopt to attract and elect individuals to become members, subject to approval of such procedures at the next Annual General Meeting.

- 4.2 Founder Members are ipso facto not elected.
- 4.3 Life members are those with recognized academic qualifications who have been appointed by the Executive Committee elected at an Annual General Meeting
- 4.4 Session Members are those who register themselves for an Annual Session upon payment of a session fee which will be prescribed by the Executive Committee. Session Membership is valid only during the current Session.
- 4.5 Student members are those undergraduates who register themselves for the annual sessions upon payment of a session fee which will be prescribed by the Executive Committee. Session Membership is valid only during the current Session.
- 4.6 Corporate members are those academic bodies/societies engaged in the pursuit, promotion and/or application of Physiology
- 4.7 Honorary members are those distinguished persons who have contributed to the development of Physiology, elected at an Annual General Meeting after being nominated by the Executive Committee.

5. RIGHTS AND RESPONSIBILITIES OF MEMBERS

- 5.1 All members shall receive receipts for payments made by them.

All Members except Session Members shall receive:

- i. notices of General or Special Meetings of the Society
- ii. the Society's newsletter.
- iii. a copy of the proceedings of the Annual Meeting.

- 5.2 All members except Honorary Members shall pay a subscription or a fee to the Society as specified in Section 6.5 below

5.3 All members shall adhere to the code of ethics of the society. Transgression of this rule will render the member liable to annulment of membership at a subsequent Annual General Meeting.

5.4 Only Founder Members and life members have the right to be elected to the Executive Committee and also have the voting rights for such elections.

6. OFFICE BEARERS – (EXECUTIVE COMMITTEE)

6.1 The Office Bearers of the Society shall consist of a President, Vice President, Secretary, Treasurer, Editor, and ten committee members. The composition of the committee shall be such as to reasonably represent the physiological disciplines in the Sri Lankan higher education institutions. Office Bearers should be such to represent at least one member from each medical faculty. They shall be elected at the Annual General Meeting after nomination by the Executive Committee.

They shall form the Executive Committee of the society. They shall hold office until the next Annual General Meeting.

They shall be eligible for re-election.

6.2 The President shall preside at all meetings of the Society. He/She shall deliver a Presidential Address at the Annual Meeting. He/She shall hold office until the next Annual General Meeting.

6.3 The Secretary shall keep and preserve all the documents of the Society. He/she shall issue notices of all meetings, and keep minutes of the meeting. He/she shall manage the general correspondence of the Society and the distribution of the news letter and other publications of the Society. He/she shall present an annual report on the work of the society for the relevant year.

6.4 The Treasurer shall take over and manage the finances of the Society. He/she shall duly notify members of their subscription dues. He/she shall present a duly audited accounts of the Society's financial position at the Annual General Meeting.

6.5 Life membership fees is Rupees Two Thousand (Rs 2000/=)

The Editor shall fulfill the following functions;

a. **Newsletter:** Production of a newsletter whenever it is necessary. It should contain material related to Physiological Sciences. This could be updated to a standard of the Journal of the Society if there is sufficient material as an Annual Publication.

- b. **Proceedings of the Annual Meeting** : Publication of the “Proceedings of the Annual Meeting”. The “Proceedings of the Annual Meeting” shall consist of two parts.
- Part I - Published one month before the Annual Meeting, the Annual Report of the Secretary and of the Treasurer, and the abstract of the papers to **be** presented at the Annual Meeting.
- Part II - Published one month after Annual Meeting, the Text of the presidential Address, other special presentations if there are any, and the Secretary’s report on the Annual Meeting.
7. The Executive Committee shall take decisions on all matters pertaining to the matters of the Society, subject to ratification of the decisions at the next Annual General Meeting. The decisions may be made at the formal committee meetings, or by the President after, telephone communication or written communication with all the members of the Executive Committee. In the latter case, the President shall give weight age to the majority option in case of lack of unanimity. All on-going decisions of the Executive Committee shall be minuted and copies of the minutes distributed to all Executive Committee members by the Secretary at intervals not exceeding three months.
8. The Annual Meeting shall be held within a period of 11 – 12 months after the previous one. It shall consist of obligatory components, including the Presidential Address, Communications by members on research on physiology or on physiological education in Sri Lanka, and the Annual General Meeting; and of optional discussions, exhibitions and visits etc. In addition lectures, orations, panel discussions and exhibitions may also be carried out. One or more regional meeting should, if possible, also be held during the year at different higher education institutions, in order to strengthen the achievement of the objectives of the PSSSL. The venue of the Annual Meeting shall be decided upon by the executive Committee but generally and preferably should rotate among the faculties of medicine.
9. The Annual General Meeting which shall take place during the Annual sessions shall decide the following matters:-
- Secretary’s annual report
 - Treasurer’s annual report
 - Executive Committee’s decisions for ratification
 - Election of office Bearers

The quorum for the Annual General Meeting shall be one fourth or 20 members of the Society, whichever is smaller. Members for this purpose shall include all categories of Members except Session Members and Student Members.

10. Meetings may be held in between the Annual Meetings for any purpose connected with the promotion of the objectives of the Society.

11. Dissolution – The Society may dissolve itself at any time upon a resolution signed by at least 75% of the Members (other than student and session members) and accepted by the executive committee. All assets of the Society shall in such a case be disposed of by donation to one or more medical schools in Sri Lanka or as specified by the donors.

The officers currently serving the Physiological Society of Sri Lanka for the year 2017

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Dr D. C. Hewage	Treasurer	Department of Physiology, Faculty of Medical Sciences, University of Sri Jayewardenepura, Nugegoda Sri Lanka	Mobile: +94 714422326 work: +94112802182 e mail:dchewage@yahoo.com